



**Position Description**

**TITLE:** PER-DIEM STAFF NURSE

**LOCATION:** Health Services, Lamont Health and Wellness Center

**REPORTS TO:** Director of Nursing

**HOURS:** On-call as needed when school is in session, may include weekends. Schedule may vary according to Academy needs.

**CLASSIFICATION:** Non-exempt staff position

**FUNCTION:** The staff nurse uses a team approach to healthcare, applying nursing processes, medical procedure and testing, critical thinking and referral. The nurse effectively interacts with students, parents, and others with the aim of assisting students to assume responsibility for their own wellness.

**ESSENTIAL DUTIES:**

*Health and Well-Being Promotion*

- Perform comprehensive physical assessments independent of other nursing colleagues
- Use critical thinking in evaluating the needs of each student, making appropriate referrals as needed to PA/MD, counselors, trainers, nutritionist and/or outside MDs
- Ensure that physicians and referral agencies are provided comprehensive diagnostic information

*Personal Nursing Care*

- Admit students to Health Center for overnight observation and treatment
- Draw blood, call in prescriptions, dispense medications, administer immunizations, and perform other medical procedures and tests as deemed necessary and ordered by PA/MD
- Perform skills necessary to give immediate treatment in emergency situations and send student to hospital as appropriate
- Observe students who pose safety concerns on a one-to-one basis
- Independently initiate and implement care plan

*General Health Services Support*

- Develop relationships of trust built on respect, ethics, professionalism and effective communications
- Use effective teaching and counseling skills
- Use concise, thorough documentation to promote continuity of care and keep health records complete, accurate and up-to-date

**QUALIFICATIONS:**

<b>Education/Training</b>	RN with current nursing license
<b>Experience:</b>	Two years previous experience working with adolescents in a healthcare setting. Proven ability to communicate well with others. Must be computer proficient with good knowledge of Microsoft Office.
<b>Physical Demands:</b>	Requires standing, stretching, bending, walking and lifting a minimum of 50 lbs. Must be able to climb stairs and spend long periods of time on feet.